



## City Manager

### MEMORANDUM

TO: City Employees

FROM: Mary B. Bunting, City Manager

DATE: December 17, 2013

SUBJECT: Decrease in the City's Mileage Reimbursement Rate

---

Effective January 1, 2014, the City of Hampton's mileage reimbursement rate is decreasing from 56.5 cents per mile to 56.0 cents per mile. Historically the City's mileage reimbursement rate has been tied to the mileage rate set by the Virginia General Assembly, which is the rate established by the Internal Revenue Service. Therefore effective January 1, 2014, the mileage reimbursement rate will be **56.0 cents**.

If you have any questions regarding the increase, please feel free to contact the Finance Department at 727-6230.

/dh